

**MINUTES
BOARD OF SELECTMEN
January 10, 2012**

Present at the meeting that was held at the Town Building were Selectmen Gary Bernklow, Charles Kern, Thomas Ryan, James Salvie, and Laura Spear.

Also present was Town Administrator William Wrigley. Administrative Assistant Susan McLaughlin was absent.

Chairman Salvie called the meeting to order at approximately 7:00 p.m.

Public Input

None.

Chairman's Comments

Mr. Salvie stated that the Town website had a new link describing the latest revision of the South Acton Train Station commuter policy. Mr. Salvie stated that a new Library Trustee would be appointed at future joint meeting of the Board of Selectmen and the Library Trustees.

Meeting Minutes

None.

Appreciation of Library Director Susan Wusk

Mr. Salvie reviewed several of Susan Wusk's accomplishments. Tim Reed made several appropriate comments. Bill Wrigley noted Susan Wusk's budget acumen.

Acceptance of Intel/OARS Storm Water Grant for Center School Project

Alison Field-Juma of OARS gave a brief explanation of storm water management. Ann Hurd of Intel explained why Intel funded this and other similar projects. Ellen Sturgis of the ESBC stated that this grant would enable the Town to receive incremental money from the MSBA and gave credit to Craig Martin for writing the proposal.

Gary Bernklow moved to accept the storm-water grant for Intel and OARS to the Pompo/Center school building project for storm-water management, in the amount of \$300,000, dated 10 Jan 2012. Laura Spear seconded. The motion was approved unanimously.

Appointment of Randall Library Building Committee Members at Large

Tom Lam reviewed his background for the committee. Laura Spear asked a procedural question regarding the number of openings and the total number of the committee. Jim Salvie stated that those questions have been resolved.

Laura Spear moved that the Board appoint Stephen Dungan and Thomas Lam to the Randall Library Building Committee as Members-at-Large, to serve through the end of the fiscal year in the year that the committee presents recommendations for the design of an expanded and/or renovated Randall Library on the site of the present Randall Library at Town Meeting. Gary Bernklow seconded. The motion was approved unanimously.

Appointment of Fire Station Building Committee Member at Large

Roger Tuttle gave a brief review of his qualifications for the Fire Station building committee. Chief McLaughlin made a few appropriate remarks.

Laura Spear moved that the Board appoint Roger W. Tuttle to the Fire Station Building Committee, as the Member-at-Large, to serve through the end of the fiscal year in the year that the committee presents recommendations for the design of an expanded and/or renovated Fire Station on the site of the present Fire Station at Town Meeting. Gary Bernklow seconded. The motion was approved unanimously.

Appointment of Call Firefighter/EMT

Chief McLaughlin recommended John Stone to the Board for appointment as call firefighter. Laura Spear moved, as recommended by Fire Chief McLaughlin, to appoint John P. Stone as a call firefighter/EMT for the Town of Stow. Gary Bernklow seconded. The motion was approved unanimously.

Application for Class II/Used Vehicle Sales License

Carel Ward requested a Class II/ used vehicle sales license. James Salvie made clear that Carel Ward must obtain a business certificate in the name of Hillside Motors from the Town Clerk. Gary Bernklow moved to issue a 2012 ClassII/used car sales license to Carel Ward, dba Hillside Motors, 86 Taylor Road in Stow, to expire on December 30, 2012, with the following restrictions:

- No more that one vehicle for sale on the property at a time.
- The vehicles for sale are not visible from the street and there is no advertising on the street.

The motion was seconded by Laura Spear. The motion was approved unanimously.

Update on Minute Man Airfield and Mass Department of Transportation study of Airport Economic Impact

Don McPherson and Bob Glorioso gave a brief overview of the scope of operations and economic impact of the Minute Man Airfield.

Town Administrator's Report

Bill Wrigley elaborated on his Activities Report to the Board.

- Discussed the disposition of excess kitchen equipment at the Center School kitchen. Jim Sauta believes it will be useful at the Community Center and has asked that it be temporarily stored in the old highway barn.
- The three building committees (Community Center, Library, and Fire Station) are fully staffed and making progress. The Community Center Building Committee has completed a Request for Proposals (RFP), entered the RPF in the Central Register, and has placed an ad in the papers.
- There will a gap of several months between the time that Pompo is vacated by the school and the time any construction can begin. Bill Wrigley's current recommendation is to shut off all operational systems during that period. Laura Spear asked if there were any alternative uses that could keep the building open and operational. Bill Wrigley stated that alternative uses will need to go through the usual procurement process.
- At the next Board of Selectmen meeting, Pam Landry will provide the Board with the latest information of health insurance options.

- **NRSD.** On 20 Jan 2012 the School Committee plans to vote to authorize issuing debt in the amount of \$3.8 million for improvements to the athletic complex. Gary Bernklow will attend the meeting on Thursday, 12 Jan 2012, to convince the School board to defer the vote.

Vote on Policy for Accepting Gifts to the Town

Jim Salvie gave an overview of the guidelines. Laura Spear noted that a citation of Mass General Law was missing. Laura Spear, assuming the citation will be supplied, moved to adopt the Policy for Accepting Gifts to the Town, written by Mr. Salvie, dated 10 Jan 2012. Gary Bernklow seconded. The motion was approved unanimously.

Update on Stow Musket

The Library Trustees will host the Stow musket pending renovations. There is an outstanding question about funds for an alarm for the case. The board thanks Susan McLaughlin for moving this project along.

Liaison Reports

Charles Kern

Community Center Building Committee

As noted above, the RFP is complete and entered into the Central Register.

Elementary School Building Committee

Project is about on budget.

The schedule has slipped about six weeks.

The School plans to move into the new building at the end of the month.

Jim Salvie

Stow Municipal Affordable Housing Trust

There are three ongoing efforts:

- 1) Partner with regional housing authorities.
- 2) Contact developers who are concerned with affordable housing, e.g. Habitat.
- 3) Working with Stow Community Housing on their two major projects. The progress is slow.

Track Road

A meeting between Albrights and Mass DOT has been scheduled.

Library Building Committee

The committee is in the process of drafting the RFP, which is due to Bill Wrigley next week.

Laura Spear

Planning Board

The Planning Board has plans for the Lower Village that were developed in accordance with a recent Town Meeting vote. The Planning Board will hold a joint boards meeting and a public hearing soon.

Kathleen Willis has resigned effective 31 Jan 2012. A replacement will be appointed by a joint vote of the Board of Selectmen and Planning Board.

Planning Board: Public hearings
Wireless Hearing – Sprint: 28 Feb 2012
Solar Bylaw rules and regulations: 7 Feb 2012
Ridge Wood Public Hearing: Continued

Conservation Commission

Arbor Glen Access Agreement – Conservation Commission endorsement to come before Board of Selectmen.

MAGIC: Rural Economic Development

Cases studies involved Ashley and Ashburnham.
A small community cannot do it alone.
Need to assemble an asset inventory.
Need to be able to cross sell to destination visitors.

Regional Affordable Housing

Need a way to connect developers to communities.

Gary Bernklow

Local Access Cable Advisory Committee

Bob Glorioso is now Chair. Lisa Lavina is Vice Chair.
CLAC still has one open position.

NRHS

Perry Graham is the new principal.
NRHS plans capital improvements to athletic facilities for about \$3.8 million.

Adjournment

At approximately 9:10, Jim Salvie requested a motion to adjourn. Gary Bernklow moved to adjourn, Laura Spear seconded the motion. The motion was approved unanimously.

Action Items

Susan McLaughlin to send letters to Tim & Steve re: Library Building Committee.
Susan McLaughlin to send letters to Roger Tuttle re: Fire Station Building Committee.
Susan McLaughlin to send letters to John P. Stone re: Call Firefighter/EMT.
Susan McLaughlin to post Board of Selectmen meeting by 12 Jan 2012 for 17 Jan 2012.
Susan McLaughlin to invite Stow School Committee members, M. Wood, and G King to attend Board of Selectmen meeting on 17 Jan 2012.
Laura Spear to add Policy for Gifts to Board of Selectmen Manual.

Respectfully submitted,

Charles Kern
Clerk, Board of Selectmen

Approved as amended, January 24, 2012